

KENTUCKY BOARD OF LICENSURE FOR PASTORAL COUNSELORS
Board Meeting
August 23, 2024
1:00 pm

A Board meeting of the Kentucky Board of Licensure for Pastoral Counselors was held on August 23, 2024, via Microsoft Teams Conference Call and in PPC Conference Room 127CW.

Board Members Present

Margaret Brooks, Chair
Lisa Nisbet
Frank Stillwell
Crystal Shepherd

Dept Of Professional Licensing in Attendance

Lyndsay Sipple, Administrative Section
Supervisor
Kristen Lawson, Commissioner
Miranda Guarnieri, Board Administrator

Board Members Absent

Andrew Cole

Others in Attendance

Daniel Leffel, Board Counsel

Call To Order

Margaret Brooks called the meeting to order at 1:02 p.m.

Minutes

The Board reviewed the meeting minutes from the March 22, 2024, Special Board Meeting. A motion was made by Lisa Nisbet to approve the minutes as presented, Frank Stillwell second the motion and the motion carried.

Financials

The Board reviewed financial statements from March, April, May, June and July 2024 with no further questions or concerns at this time.

Department Of Professional Licensing Report

Commissioner Lawson introduced the new Board Administrator for the Pastoral Counselors, Miranda Guarnieri. The new Administrative Section Supervisor, Lyndsay Sipple also introduced herself to the Board.

Board Counsel

No Report

Board Chair Report

No Report

Licensure Report

The Board reviewed a licensure report with no further action required.

Old Business

- The Board attorney, Mr. Leffel, stated that the approved language and updates to our regulations have been written and submitted and will be moving forward.

New Business

- The Kentucky Opioid Abatement Advisory Commission at the Office of the Attorney General will be holding its 2nd KY Opioid Symposium October 21 & 22, 2024, at KICC in Louisville KY. The OAG reached out for clarity on Continuing Education Program Approval and if the hours of the symposium would count for continuing competence unit for the Pastoral Counseling Board. A motion was made by Frank Stillwell for Ms. Guarnieri to reach out to the OAG and ask them to apply for Continuing Education Program Approval and a determination can be made at that time. The motion was seconded by Lisa Nisbet, and the motion carried.
- A motion was made by Crystal Shepherd that the 2025 Meeting Dates will continue to be on the second Friday of the following months at 1:00pm ET: February, August, and November. The motion was seconded by Lisa Nisbet, and the motion carried.
- The Board requires an at large member. Ms. Guarnieri to add this discussion to the next agenda.

Application Review

- Mr. Leffel requested the Board enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss application at 1:26 p.m. Motion was made by Crystal Shepherd to enter the closed session at 1:26 p.m. and seconded by Lisa Nisbet, and the motion carried.
- A motion was made by Crystal Shepherd to enter an open session at 1:55 p.m. and was seconded by Lisa Nisbet, and the motion carried.
- Applicant B.E. lacks clinical supervision hours, and applicant R.C. needs to submit a year of additional education post masters. A motion was made for the Board Administrator, Ms. Guarnieri, to send this information to the applicants. Motion was seconded by Lisa Nisbet, and the motion carried.

Next Meeting

November 8, 2024

Adjournment

A motion was made by Crystal Shepherd to adjourn the meeting at 2:21p.m, Frank Stillwell second the motion and the motion carried.



MARGARET BROOKS, Board Chair